



The Ontario Square & Round Dance Federation Inc.

BURSARY APPLICATION FORM

The Ontario Federation Bursary is available to new callers/cuers/clogging/line/contra/western dance instructors and current instructors who wish to upgrade their skills. **Applications are to be received by September 15th.**

Name): _____ Partner's Name: _____
(Last) (First)

Address: _____ City: _____

Postal Code: _____ Phone: (Home)() _____ (Work) () _____

Name of Club: _____

School or Clinic you wish to attend: _____

Have you applied for any other financial support for this year? Yes _____ No _____

If yes, please provide the details: _____

Have you received financial support before for similar training? Yes _____ No _____

If yes, please provide the details: _____

If possible enclose a flyer or description of the school or clinic. Preference will be given to recognized Canadian schools and clinics.

Personal History

Dancer experience in levels and years: _____

Caller/cuer/leader experience, if any, in levels and years: _____

Please provide on an attached sheet of paper a brief summary of the reason for the application, and any other details that would help in the evaluation. Attach a copy of the report/certificate from the school/clinic showing attendance and a listing of expenses.

Applicant's Signature

Date

Area Association Comments: (or club, if no area association exists in the home area)

Area Association's Signature

Date

Send Application to: Jean Ruest 1279 Nesbitt Dr, Sudbury, ON P3E 4E9
(705)522-2875 E-mail: jb.ruest@personaiternet.com

Ontario Square & Round Dance Federation

Bursary Application Criteria for Caller/Cuer/Leader Schools and Clinics

General

1. Any dancer wishing to become a square dance caller, round dance cuer/leader, or leader for clogging or line dancing, or any current caller/cuer/leader wishing to upgrade his/her skills may apply through their Association to the Ontario Federation for a bursary to help offset the expenses incurred. If your area has no Association, a club may act as a sponsor.
2. New callers/cuers/leaders and applicants from remote areas will be given preference over callers/cuers/leaders wanting refresher training. Preference will also be given to those wishing to attend Ontario schools and clinics and also if a club is being started by the applicant.
3. Assistance may also be approved for a "qualified" instructor to conduct a school or clinic in a remote location of the Province. This may be necessary in order to encourage attendance at the school or clinic by local students.
4. **Early application for bursaries is encouraged. However, bursary applications MUST be received by the Professional Development Committee by September 15th** of the current calendar year of a course. Applications will be reviewed by the Committee and recommendations will be presented to the Federation at the Board's November meeting. Applicants will be notified by November 30th of acceptance or rejection.
5. **Effective for courses as of January 1, 2000:**
 - a) **Only one application for a bursary may be applied for per person in any calendar year; and**
 - b) **No person will be considered for a bursary two calendar years in a row.**
6. The bursary will be paid to the applicant upon receipt of a report from the school or clinic, showing attendance and participation, as well as an itemized list of expenses incurred while attending that school.
7. It should be understood that the Bursary are for and must be used within that calendar year.
8. The total amount to be awarded is budgeted at the beginning of the Federation's fiscal year, April 1st and is limited to the maximum amount of \$300 per application, however, lesser amounts may be applied for and/or approved.
9. It is recommended, that any unused funds remaining in Federation's budget at the end of any fiscal year, be carried forward to the next year and be included in the next year's budget.

Bursary Application Procedure for Caller/Cuer/Leader Schools and Clinics

General

Application Procedure

1. If applications are not available from local associations, forms may be obtained from the Secretary of the Ontario Square and Round Dance Federation or the Professional Development Committee..
2. The Bursary Application form should be filled in by the applicant and forwarded to the local Association. Sufficient lead time should be allowed for the Association to process the application and forward it so it is received by the Federation (Professional Development Committee) **by the September 15th deadline.**

If there is no local association, the club officers should provide the information requested and process the application.

Applications must have area Association approval and comments before being **forwarded to the Professional Development Committee of the Federation.**
3. Applicants will be notified by November 30th of acceptance or rejection. It is understood that applicants must attend the school/clinic applied for and incur the expenses before December 31st of the calendar year bursaries are approved.

NOTE:

Applications for Bursary Assistance may also be obtained and submitted to the **Canadian Square & Round Dance Society**. The CSRDS awards bursaries up to \$500.00 per applicant from the present annual budget. Applications to the CSRDS must be submitted to the Chairperson of their Professional Development Committee. Applications for this assistance are available from the Ontario Director of the CSRDS, Secretary of the Ontario Federation, or the Chair of its Professional Development Committee. See also the CSRDS website at www.csrds.ca These applications are completed and submitted to the Association (or local club, in areas without associations). After review these are submitted to the Federation, for its comments, before being forwarded to the CSRDS.